



**REQUEST FOR BID  
14SW-01-VIDA – DATA STORAGE UNIT  
BETHEL BAPTIST CHURCH – WICHITA, KANSAS  
SEPTEMBER 6, 2023**

**SCOPE OF WORK**

You are invited to submit a bid for purchase, delivery and installation of replacement front doors. Bids will be evaluated based on the cost and compliance to specifications. This evaluation will be performed by the Bethel Baptist Church staff after the bid submission deadline. All decisions of the staff evaluators will be final and will not be subject to any appeal process. Bids received after the deadline will not be considered.

**Name of the Bid** 14SW-01-VIDA Data Storage Unit

**Deadline for Bid Submittal** **Friday, September 29, 2023 at 4:00 p.m.**

**Bids Shall be Submitted To** Security Department  
3600 W. 2nd  
Wichita, KS 67203

***INSTRUCTIONS TO BIDDERS***

**Method of Submittal** Email: [admin@bethelbaptistwichita.org](mailto:admin@bethelbaptistwichita.org)  
Web page: [Grant Page](#)  
Mail or In person: 3600 W. 2<sup>nd</sup> Wichita, KS 67226  
Fax bids are not available

**Submittal Documents Required** Quote on company letterhead. If submitting electronically we prefer .pdf but will also accept .docx

**Contact Person, Title** Warren Glore, Head of Security

**E-mail Address** [Warren.glore@wichita.edu](mailto:Warren.glore@wichita.edu)

**Phone** Phone: (316) 641-2842

Any matter of the bid package that requires explanation or interpretation must be inquired into by the Bidder by mail or email at least 72 hours (excluding weekends and holidays) prior to the time set for the Bid Closing. E-Mail all questions to [warren.glore@wichita.edu](mailto:warren.glore@wichita.edu). Subject must include the grant project name. Any and all questions will be responded to in the form of email to all Bidders.

The ONLY official agreements with the church is that which is stated in writing and issued by the Bethel Baptist Church Staff. No other means of communication, whether written or oral, shall be construed as a formal or official response statement.

## **AWARD**

No bids will be considered which have not been received by the deadline set forth. The church is not responsible for delays occasioned by the U.S. Postal Service, or any other means of delivery employed by the bidder.

Bids will be evaluated promptly after opening and a bid tabulation summary will be provided upon request. Bid results **will not be given** over the telephone.

Award of bid shall be made to the bidder meeting the specifications set forth herein and at a reasonable cost. The church may select a bidder based on an "all or none" bid, on individual responses, or as is otherwise deemed to be in the best interest of the church. In addition to the quoted price, the following criteria may be used in the award: quality of products, lead-time quoted and guarantees/warranties.

## **TIE BIDS**

In case of ties, the church will make the award based on the priority factors by a majority vote by the selection committee.

## **DELIVERY**

For purposes of this quote and subsequent awards, church holiday closures are typically New Year's Day, President's Day, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving Day and the day following, and Christmas Day. Deliveries generally will not be accepted on those dates.

The delivery time as stated in the Bid Form, shall be the time required to deliver the complete item(s) after the receipt of the order or award of the Contract.

## **TERM OF PAYMENT**

Purchases authorized under this contract will be paid for upon receipt of original invoice net 45 days and after all products are delivered, inspected and accepted. Payment for the contract will be provided by a FEMA Grant and funds will be requested in advance of our payment as soon as the invoice is received. A payment receipt must be received as soon as payment has been made. Timeline for typical payment is two to three weeks from receiving invoice, however some deviations can occur such as State or Federal holidays or questions on the Invoice.

## **SURCHARGES**

Surcharges (i.e. fuel surcharges) shall NOT be allowed to be added to invoices as an additional line item, which was not included in the original bid amount.

## **WARRANTY**

The supplier warrants that all articles, materials and service performed shall be consistent with manufacturer's specifications and will be free from defects.

## **OBJECTIVE**

The objective of this procurement is to add additional storage to our current Video Insight camera server allowing us to store 3 month's worth of video data.

## **Instructions to Bidders**

**Deadline for this request is Friday, September 29, 2023 at 4:00 p.m.** Submittals must be received at the church before the aforementioned time and date. Submissions received after this time will not receive consideration.

RFB submissions must be delivered prior to the aforementioned deadline at the following location either via email, website or USPS mail.

Each bid must include a full description of the proposed server and storage unit. Provide system architecture information, screen shots if needed to clarify, system requirements, hardware information, implementation timeline, networking requirements and server information.

Each bid must include pricing information for initial manufacturing, shipping to 3077 N. Hedgetree Street, Wichita, KS 67226 and **will not be scheduled to be delivered on a Saturday or Sunday.**

Vendor must agree to comply with the insurance and indemnification requirements by the State of Kansas. Submission of a bid shall constitute agreement with the requirement and intent to comply.

State of Kansas requires all persons or entities that receive State funds to sign two (2) additional documents. First requirement is a Sexual Harassment document and the second is statement that the individual or entity will not boycott Israel in any and all purchases. These documents may be downloaded, signed and uploaded to our website, emailed or sent via USPS.

Each prospective firm must submit one hard copy or one electronic copy of their bid before the above deadline. Word formatted documents or PDF documents may be submitted via e-mail to [admin@bethelbaptistwichita.org](mailto:admin@bethelbaptistwichita.org) or via an attachment to the church [Bid website](#).

Spreadsheets of vendor comparisons will be available upon request by notifying the Warren Glore, Head of Security, 3600 W. 2<sup>nd</sup>, Wichita, KS 67203, 316-641-2842. Said results will be available no sooner than 5 weeks after submission deadline.

### **Insurance Requirements Scope of Work**

1. **DATA STORAGE UNIT** - The bidders shall procure and deliver the following items to 3077 N. Hedgetree Street, Wichita, KS, 67226. **No deliveries on Sundays:**
  - a. **Server**
    - i. 4x Intel Xeon Gold 6244 3.6G, 8C/16T, 10.4GT/s, 24.75M Cache, Turbo, HT (150W) DDR4-2933
    - ii. Quad 1GBe ethernet
    - iii. dual hot-plug power supplies (220 volt)
    - iv. 256GB RAM
    - v. 24: 1.2TB SAS Drives
  - b. **Storage**
    - i. redundant power supplies (220 volt)
    - ii. 24: 2.4TB SAS FDE Drives
    - iii. Dual Storage Controllers, two SAS Host ports each
  - c. **Adapter/Cables**
    - i. 2x SAS Dual-Port Host Bus Adapter to connect server to storage; two connections from each HBA to the storage unit.

The information on this page must be included on the quote in some form or fashion. If not, please use this form and attach it to the quote.

## SIGNATURE PAGE

The undersigned Bidder, having examined these documents, and having full knowledge of the condition under which the work described herein must be performed, hereby proposes that she/he will fulfill the obligations contained herein in accordance with all instructions, terms, conditions, and specifications set forth: and that she/he will furnish all required products/services and pay all incidental costs in strict conformity with these documents, for the stated prices as payment in full.

Submitting Firm: \_\_\_\_\_

Address: \_\_\_\_\_

Authorized Representative (print): \_\_\_\_\_ Title: \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Date: \_\_\_\_\_ E-mail: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

**EXCEPTIONS OR DEVIATIONS** to this Request for Bid or the Terms should be taken below. If adequate space is not provided for exceptions/deviations, please use a separate sheet of paper. If your company has no exceptions/deviations, please write "No Exceptions" in the space below.

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### GENERAL INFORMATION

- 🕒 FOB point in terms of loss or damage is 3600 W2nd, Wichita, KS 67203.
- 🕒 Freight and/or delivery charges are to be included in the price of the goods.

### FIRM PRICING

Offered prices shall remain firm for a minimum of 60 days after the due date of this solicitation unless indicated otherwise. Accepted prices shall remain firm for the duration of the contract.

**ADDENDA (It is Bidder's responsibility to check for issuance of any addenda)** The authorized representative hereby acknowledges receipt of the following addenda:

Addenda Number: \_\_\_\_\_ Date: \_\_\_\_\_ Addenda Number: \_\_\_\_\_ Date: \_\_\_\_\_  
Addenda Number: \_\_\_\_\_ Date: \_\_\_\_\_ Addenda Number: \_\_\_\_\_ Date: \_\_\_\_\_